

JOB DESCRIPTION - SOLAR DESIGNER

THE COMPANY:

PurePoint Energy provides high performance solar electric projects that make our client's lives, our communities, and the planet a better place. We take care of the details so that our clients are delighted with the experience today and the results for decades to come. Since 2015, we have consistently been recognized as one of the top 3 solar companies in Connecticut and one of the top 500 solar companies in the United States.

We are a small company that is growing and out to achieve big results. We are looking for someone that is not just looking for a paycheck. We are looking for someone who is excited about making a positive impact on the world.

THE CANDIDATE:

Our ideal candidate is energetic, motivated, organized and has integrity – you do what you say you're going to do. You “come with batteries”, and have been described as a “go-getter.” Your written and oral communications are clear, friendly and convey the PurePoint Energy brand. You have a proven track record of balancing competing priorities. You care about doing things the right way, and safely, and you deliver on expectations.

Other qualities that will make you a successful candidate:

- Self-Starter
- Resilient
- Never wants to stop learning
- Understand the parts of the system
- Understands the sales process and what it takes to transition to Project Management
- Enjoys team atmosphere and winning. Competitive - wants to win!
- Motivated.
- Growth mindset
- Uncompromising integrity
- Exceptional communicator
- Solar Design experience
- Attention to detail but does not get stuck in details

EXPERIENCE REQUIREMENTS:

- Expert proficiency: Aurora
- Expert proficiency: Helioscope
- Must be proficient in Microsoft Office (particularly Excel) as well as proficient with the Microsoft Windows operating system
- Must be proficient in G-Suite applications, including Gmail, Google Docs, Google Sheets, and Google Drive
- Must have a good understanding of NEC
- NABCEP Design is preferred. At a minimum the desire to obtain the certification.
- Must have a valid driver's license and be able to drive
- Must have exceptional written and verbal communication skills

- Must have previous professional CRM experience
- Must have the ability to manage many projects and tasks in a high-pace environment

JOB RESPONSIBILITIES:

- Use Pipedrive to track all activities, from the lead generation to project close
- Assist outside sales team in completing the sale.
- Use Aurora & Helioscope to create renderings and shading analysis
- Use PV Bid to estimate project pricing.
- Complete Initial data entry for residential, agricultural and commercial proposals
- Help train new employees & partners
- Answer phone calls
- Commercial Site Visits – collect critical information to accurately price projects
- Take Sun Eye for sites when needed.
- Generate Production Reports
- Analyze electric bills for prospective sites
- Obtains blueprints and plans when needed
- Update pricing in proposal generators and PV Bid
- Update residential proposal builder
- Continual improvement of PurePoint Estimating system including PV Bid. Evaluates completed commercial projects as they occur to see if pricing system is accurate
- Makes adjustments based on feedback from the Sales Director and Operations Director
- Assist Project management with the transition between sales and project management Particularly with Aurora and panel placement

LOCATION: Norwalk, CT

We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.

COMPENSATION:

- Salary - \$45,000 annually

HOW TO APPLY:

If you think that this opportunity sounds awesome and are confident that you would be a great contribution to our team, please put your cover letter in the body of an email to HR@purepointenergy.com and attach your resume as a PDF file. Thank you for your interest in being part of our team!